



User Manual
**BAYAR NOW CUSTOMER PORTAL &
PAYMENT GATEWAY**



1. Introduction

Bayar Now is a customer portal and payment gateway application service which provides electronic billings and payments services for all customers under Medical Device Authority (MDA) to provides bank transfer payment solution.

Bayar Now is directly integrated into the Government Resource Planning (GRP) Financial System and the transactions will be auto-generated and auto-posted on a real time basis.

2. Overview

By using Bayar Now, the agency and customer users can manage their payment billing through an online system banking via online banking FPX B2C (Retail Banking), FPX B2B (Corporate Banking) and Credit Card. Through Bayar Now interface, the customer can register and set up new accounts, updating profile, view all the outstanding billings and paid transactions.

This user manual guideline will help to facilitate the admin user to monitor and review the customer portal and payment gateway system as a regular basis and will help the customer to create a new account and make an online payment process.

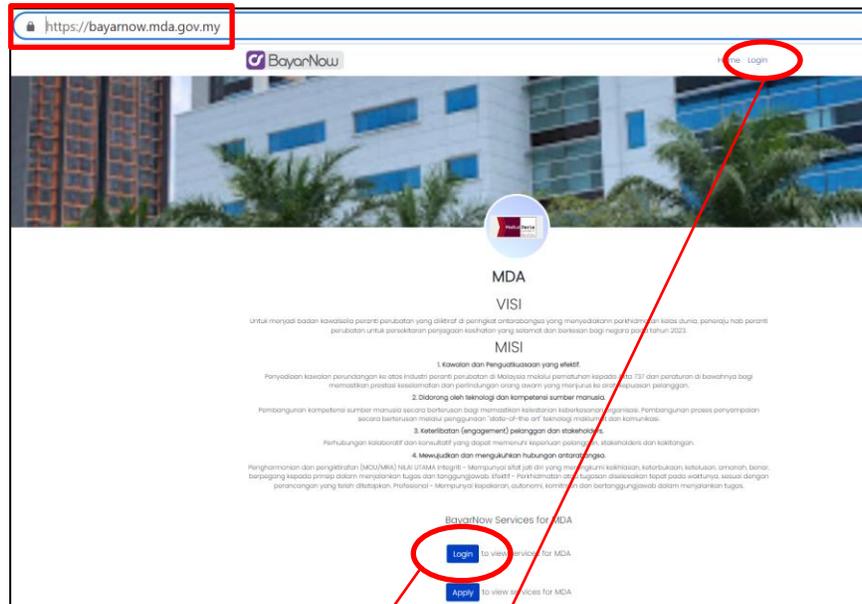
3. Registration of Customer

3.1. Logon as a Customer

3.1.1. Open your internet browser

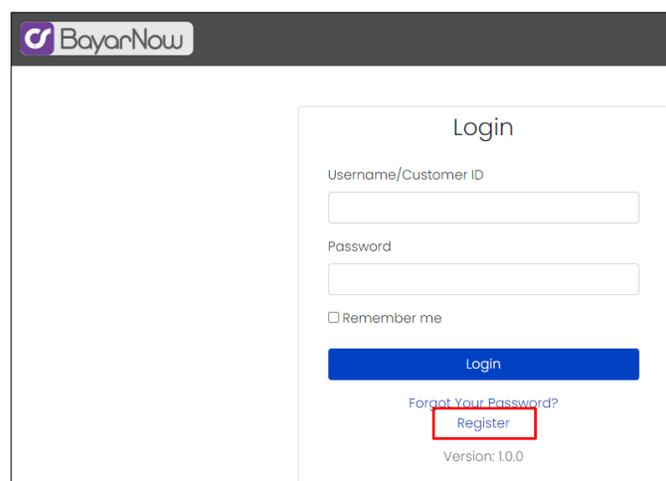
3.1.2. Type the web address (URL) for the Bayar Now login page in the address field

https://bayarnow.mda.gov.my



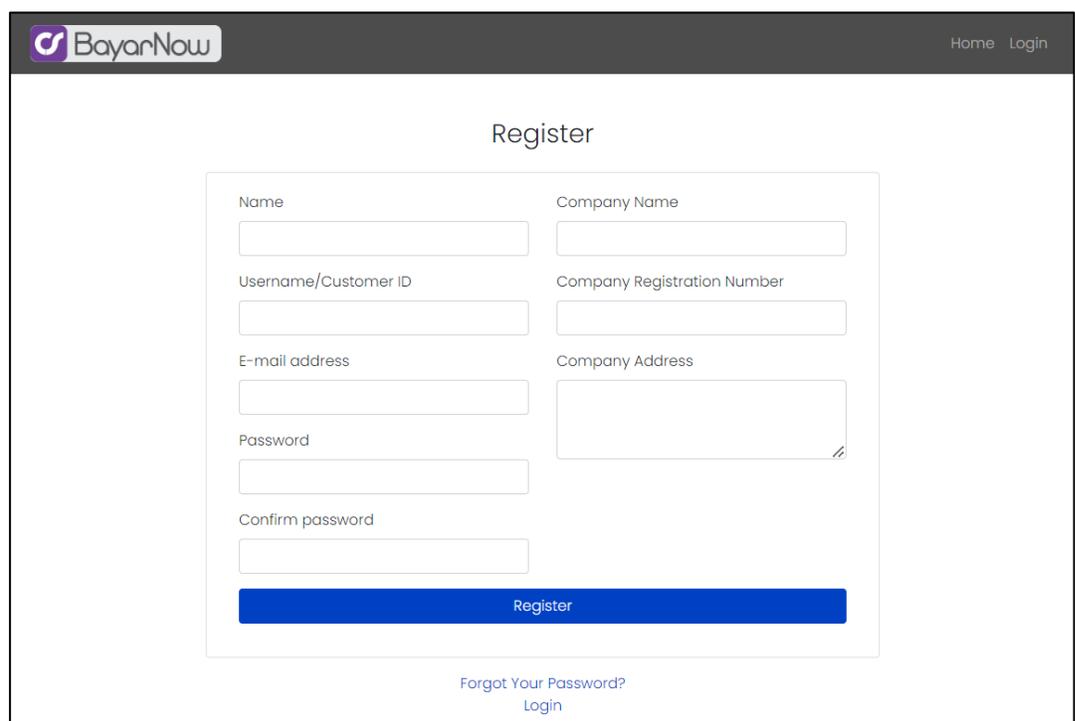
3.1.3. Click on the Login button or Login hyperlink to view the services of your agency.

3.1.4. To register as a new customer, click on the 'Register' hyperlink as below screen:



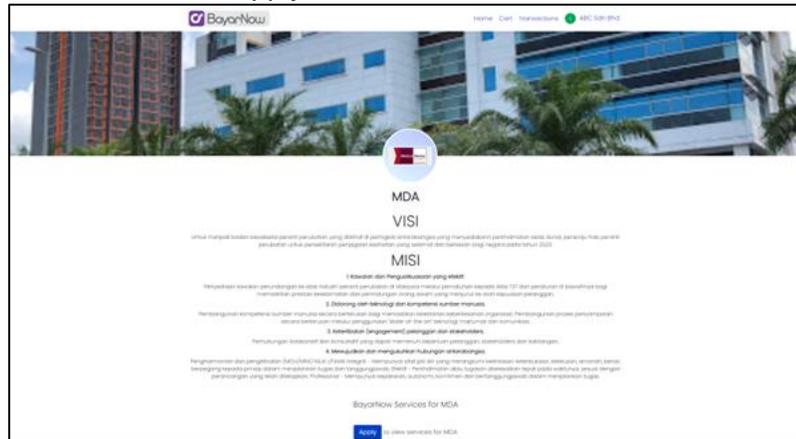
3.1.5. The customer to fill up the company's information as below:

- a) Name – The name of the Person in Charge
- b) Company Name – Full company's name as per Business Registration
- c) Username/Customer ID – The username id of the customer
- d) E-Mail Address – The email address of the customer (mandatory)
- e) Company Registration Number – The business registration number (max 30 char)
- f) Company Address
- g) Password
- h) Confirm password

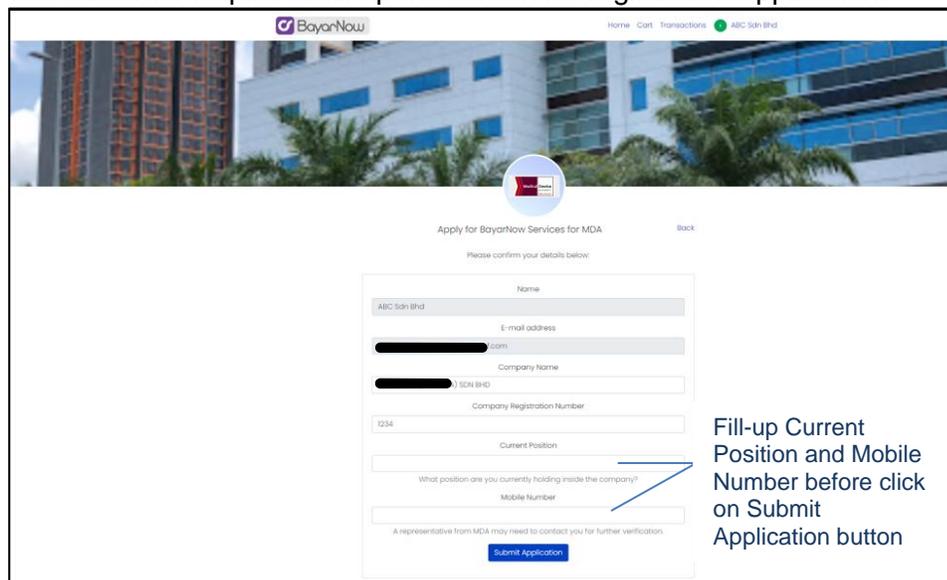


The screenshot shows the 'Register' page on the BayarNow website. The page has a dark header with the 'BayarNow' logo on the left and 'Home Login' on the right. The main content area is white and contains a registration form titled 'Register'. The form is organized into two columns of input fields. The left column contains: 'Name', 'Username/Customer ID', 'E-mail address', 'Password', and 'Confirm password'. The right column contains: 'Company Name', 'Company Registration Number', and 'Company Address'. A blue 'Register' button is positioned at the bottom of the form. Below the form, there are two links: 'Forgot Your Password?' and 'Login'.

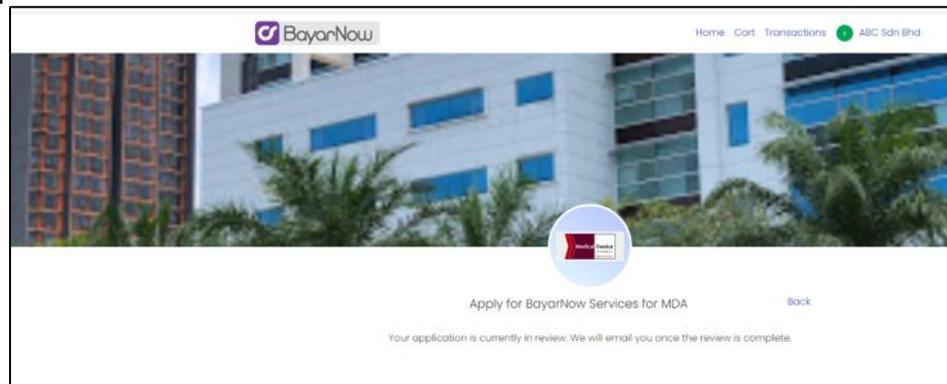
3.1.6. The customer will be redirected to the screen below upon the Register button was clicked. Click the Apply button.



3.1.7. The customer require to fill up the screen for registration application.



3.1.8. The agency admin (MDA) will receive the request and proceed with the review process.

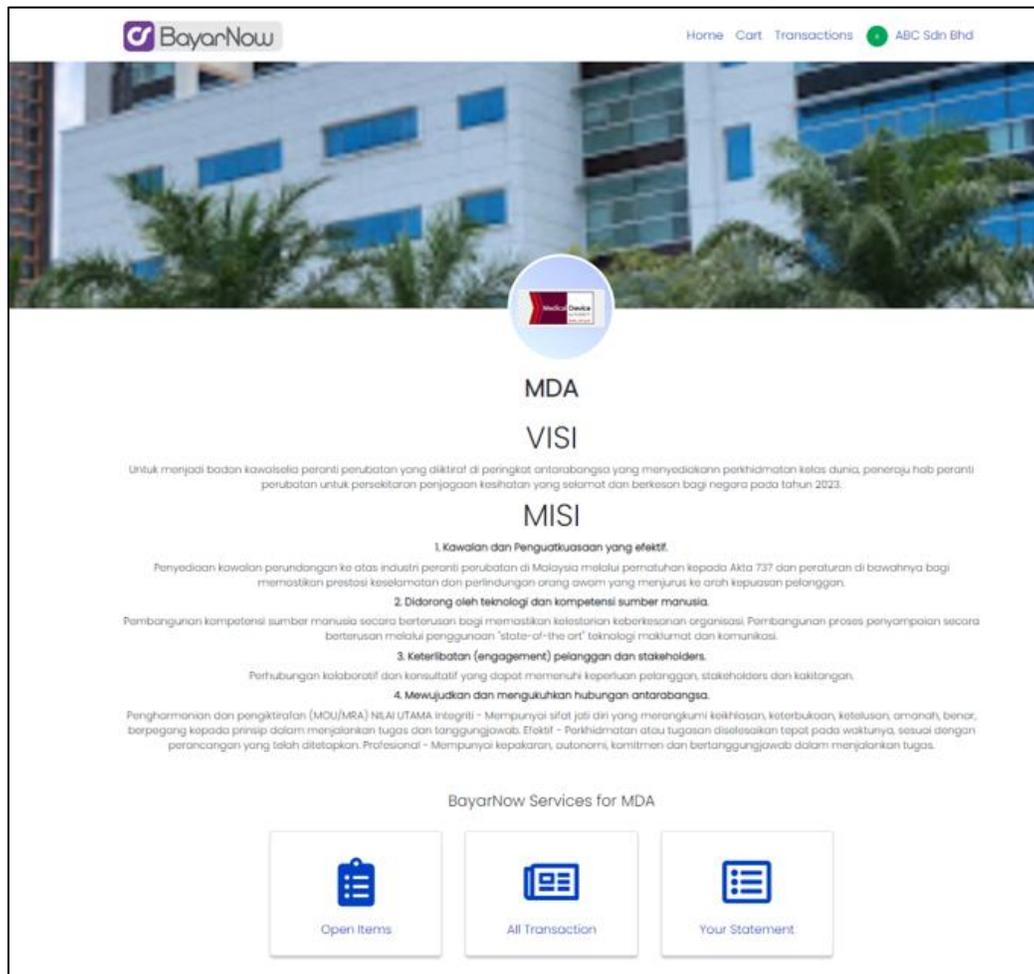


3.1.9. Email will be sent to customer upon approval done by MDA. Now, customer can access the portal.

3.2. Home

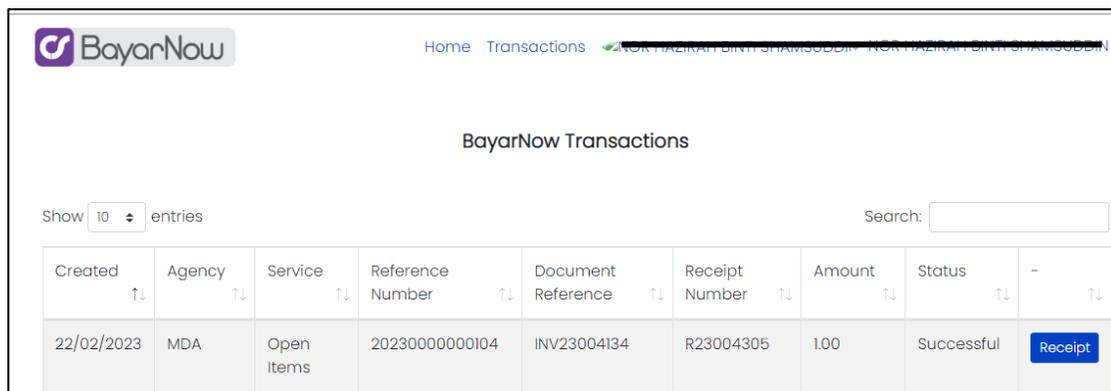
Three (3) services will be provided to the customer user as below:

- a) Open Items
 - To view all the outstanding item billing
 - To make an online payment process
- b) All Transaction
 - To view all the transactions such as Invoice, Cash Receipt, Debit Note and Credit Memo posted in the GRP System.
- c) Your Statement
 - To view statement of account (outstanding amount list)



3.3. Transactions

Bayar Now Transactions displays all the successful or failed transactions once the customer has made a Bayar Now payment processing. Once the payment has been made and posted to the GRP, the customer may view the Receipt immediately from the screen.

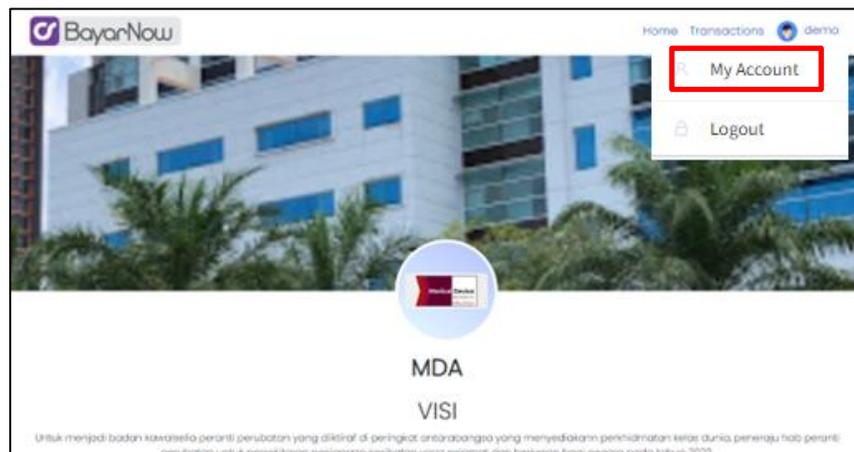


The screenshot shows the 'BayarNow Transactions' page. At the top left is the 'BayarNow' logo. The breadcrumb navigation includes 'Home' and 'Transactions'. Below the title, there is a 'Show 10 entries' dropdown and a search box. The main content is a table with the following data:

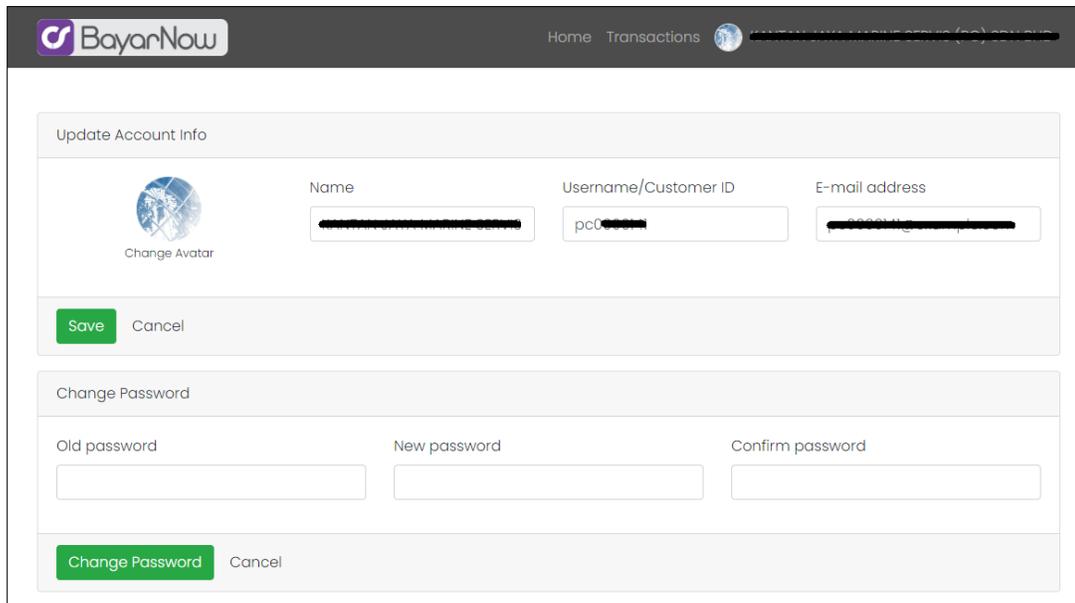
Created	Agency	Service	Reference Number	Document Reference	Receipt Number	Amount	Status	
22/02/2023	MDA	Open Items	20230000000104	INV23004134	R23004305	1.00	Successful	Receipt

3.4. Update My Account

3.4.1. Click on the login username at the header at the right corner side, the button My Account and Logout will display. Click on the My Account button to update your account info or change a new password.



3.4.2. After clicking My Account, the Update Account Info will display. Once you update the info, click Save button or after you change password, click Change Password button to overwrite the existing info.



The screenshot shows the BayarNow user interface. At the top, there is a navigation bar with the BayarNow logo and links for 'Home' and 'Transactions'. Below this, the 'Update Account Info' section contains a profile picture placeholder with a 'Change Avatar' link, and three input fields for 'Name', 'Username/Customer ID', and 'E-mail address'. A 'Save' button is located below these fields. The 'Change Password' section below it has three input fields for 'Old password', 'New password', and 'Confirm password', with a 'Change Password' button at the bottom.

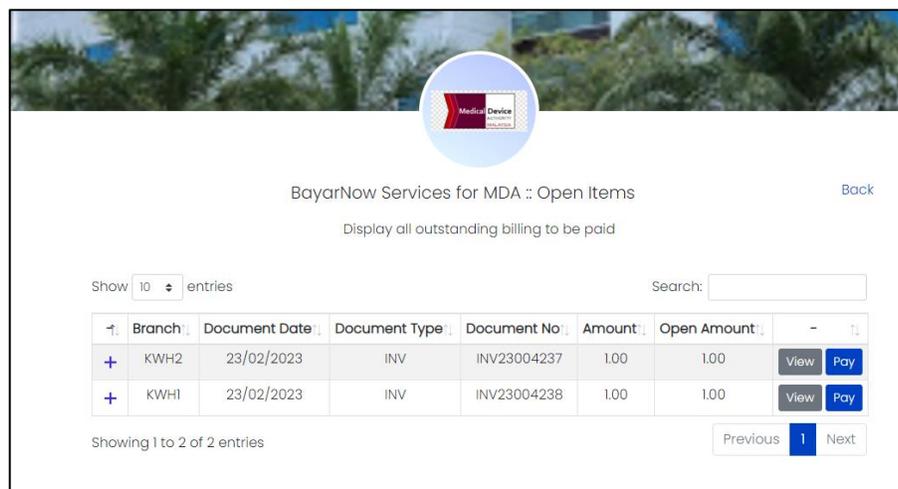
3.5. Open Items

3.5.1. Open Items to display all the outstanding billings to be paid by the customer.



View button to view invoice details (in pdf format)

Pay button to make an online payment process for the settlement.



The screenshot shows the 'Open Items' page. At the top, there is a header with the Medical Device Authority logo and the text 'BayarNow Services for MDA :: Open Items'. Below this, there is a search bar and a 'Show 10 entries' dropdown. The main content is a table with the following data:

Branch	Document Date	Document Type	Document No.	Amount	Open Amount	
KWH2	23/02/2023	INV	INV23004237	1.00	1.00	View Pay
KWH1	23/02/2023	INV	INV23004238	1.00	1.00	View Pay

At the bottom of the table, it says 'Showing 1 to 2 of 2 entries' and there are 'Previous', '1', and 'Next' navigation buttons.

3.6. All Transaction Service

3.6.1. All Transaction to display all transaction listing as open items and paid status as below:

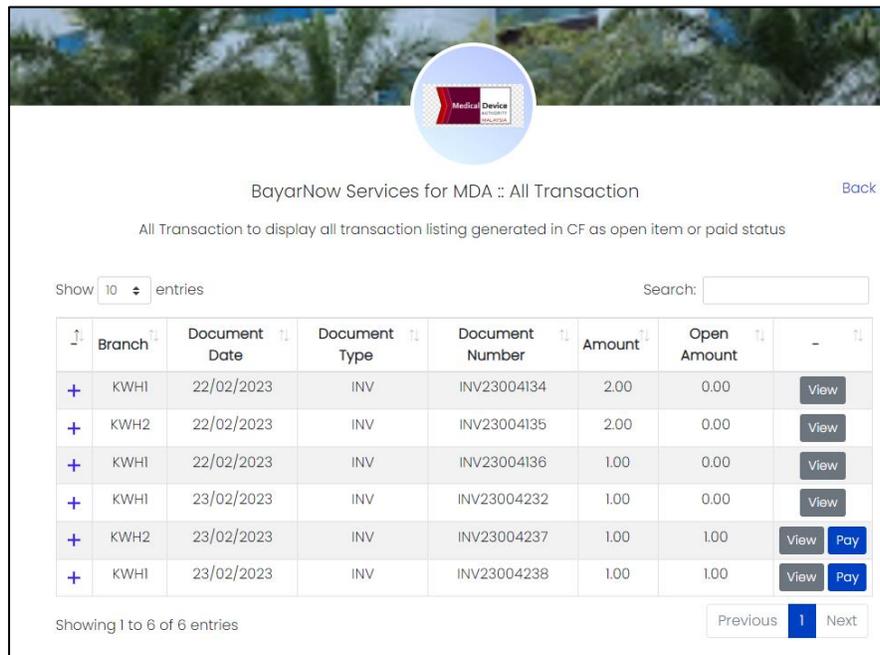
- Outstanding Records (Open Amount more than RM 0.00) with these buttons:



View button to view invoice details (in pdf format)

Pay button to make an online payment process for the settlement.

- Paid Transactions (Open Amount = RM 0.00) with View button only.



BayarNow Services for MDA :: All Transaction Back

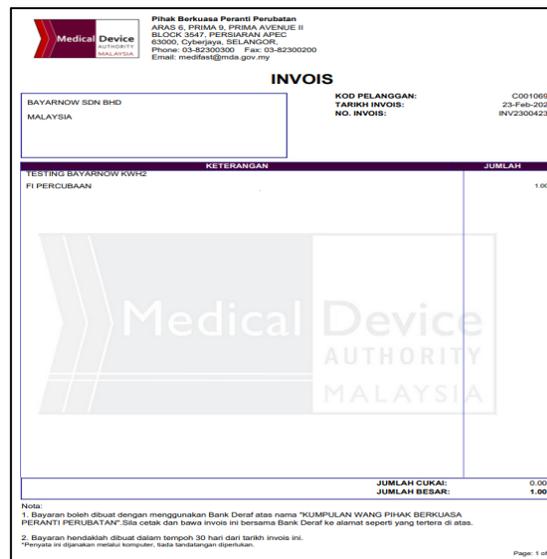
All Transaction to display all transaction listing generated in CF as open item or paid status

Show entries Search:

Branch	Document Date	Document Type	Document Number	Amount	Open Amount	
KWH1	22/02/2023	INV	INV23004134	2.00	0.00	View
KWH2	22/02/2023	INV	INV23004135	2.00	0.00	View
KWH1	22/02/2023	INV	INV23004136	1.00	0.00	View
KWH1	23/02/2023	INV	INV23004232	1.00	0.00	View
KWH2	23/02/2023	INV	INV23004237	1.00	1.00	View Pay
KWH1	23/02/2023	INV	INV23004238	1.00	1.00	View Pay

Showing 1 to 6 of 6 entries Previous Next

1.1.1. The customer can view the original tax invoice once click the View button



Medical Device Authority Malaysia

Pihak Berkhas Peranti Perubatan
 ASAS 6, PIHAK 3, PRIMA AVENUE II
 BLOK 3547, PERSARAJA AJPEC
 63000, Cyberjaya, SELANGOR
 Phone: 03-82200300 Fax: 03-82300200
 Email: medinf@mda.gov.my

INVOIS

BAYARNOW SDN BHD
MALAYSIA

KOD PELANGGAN: C0010691
 TARIKH INVOIS: 23-Feb-2023
 NO. INVOIS: INV23004237

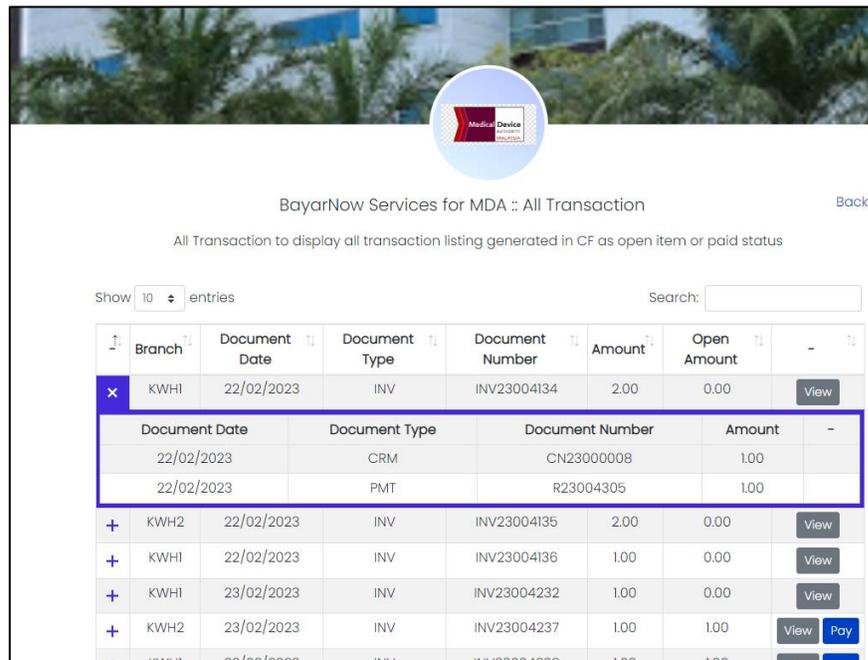
KETERANGAN	JUMLAH
TESTING BAYARNOW K0002 FI PERCUBAAN	1.00

JUMLAH CUKAI: 0.00
 JUMLAH BESAR: 1.00

Note:
 1. Bayaran boleh dibuat dengan menggunakan Bank Deraf atas nama "KUMPULAN WANG PIHAK BERKHASA PERANTI PERUBATAN" Sila cuba dan bawa invois ini bersama Bank Deraf ke alamat seperti yang tertera di atas.
 2. Bayaran hendaklah dibuat dalam tempoh 30 hari dari tarikh invois ini.
 *Pernyata ini dijanakan melalui komputer, tiada tandatangan diperlukan.

Page: 1 of 1

1.1.2. The customer can click at the + button to view the details of the payment transactions to relate with the original bill.



BayarNow Services for MDA :: All Transaction Back

All Transaction to display all transaction listing generated in CF as open item or paid status

Show entries Search:

	Branch	Document Date	Document Type	Document Number	Amount	Open Amount	-
x	KWH1	22/02/2023	INV	INV23004134	2.00	0.00	View
		Document Date	Document Type	Document Number	Amount	-	
		22/02/2023	CRM	CN23000008	1.00		
		22/02/2023	PMT	R23004305	1.00		
+	KWH2	22/02/2023	INV	INV23004135	2.00	0.00	View
+	KWH1	22/02/2023	INV	INV23004136	1.00	0.00	View
+	KWH1	23/02/2023	INV	INV23004232	1.00	0.00	View
+	KWH2	23/02/2023	INV	INV23004237	1.00	1.00	View Pay

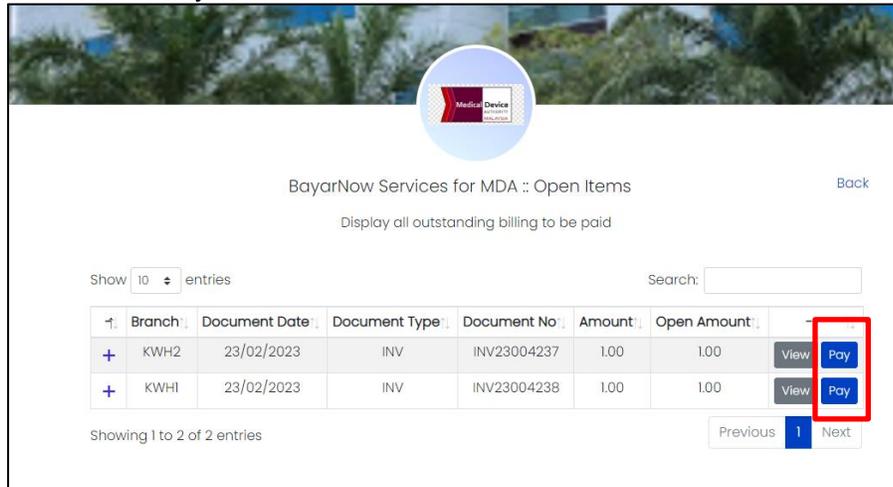
2. Bayar Now Payment Processing

2.1. Payment

2.1.1. To click Open Items at the Home screen

2.1.2. To search the invoice or billing to be paid

2.1.3. Click at the Pay button



BayarNow Services for MDA :: Open Items Back

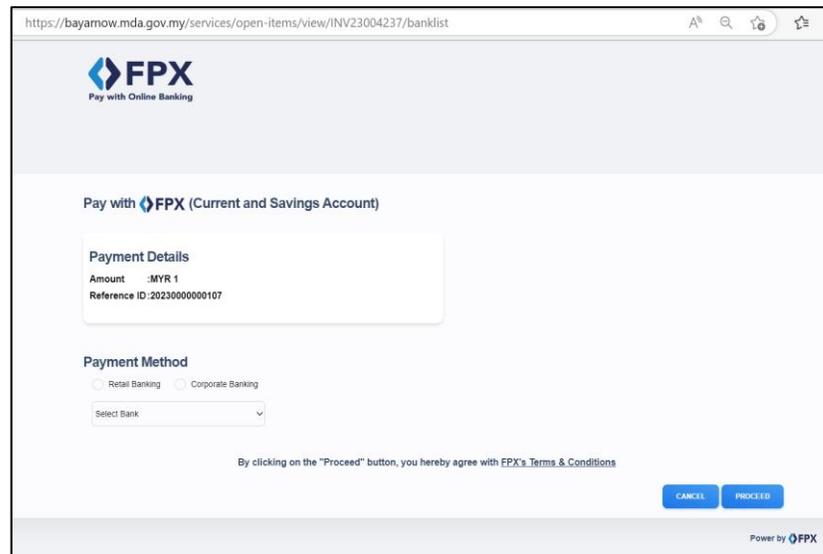
Display all outstanding billing to be paid

Show entries Search:

	Branch	Document Date	Document Type	Document No	Amount	Open Amount		
+	KWH2	23/02/2023	INV	INV23004237	1.00	1.00	View	Pay
+	KWHI	23/02/2023	INV	INV23004238	1.00	1.00	View	Pay

Showing 1 to 2 of 2 entries Previous **1** Next

2.1.4. The system will automatically integrate to the payment gateway screen.



https://bayamow.mda.gov.my/services/open-items/view/INV23004237/banklist

FPX
Pay with Online Banking

Pay with **FPX** (Current and Savings Account)

Payment Details

Amount :MYR 1
Reference ID :2023000000107

Payment Method

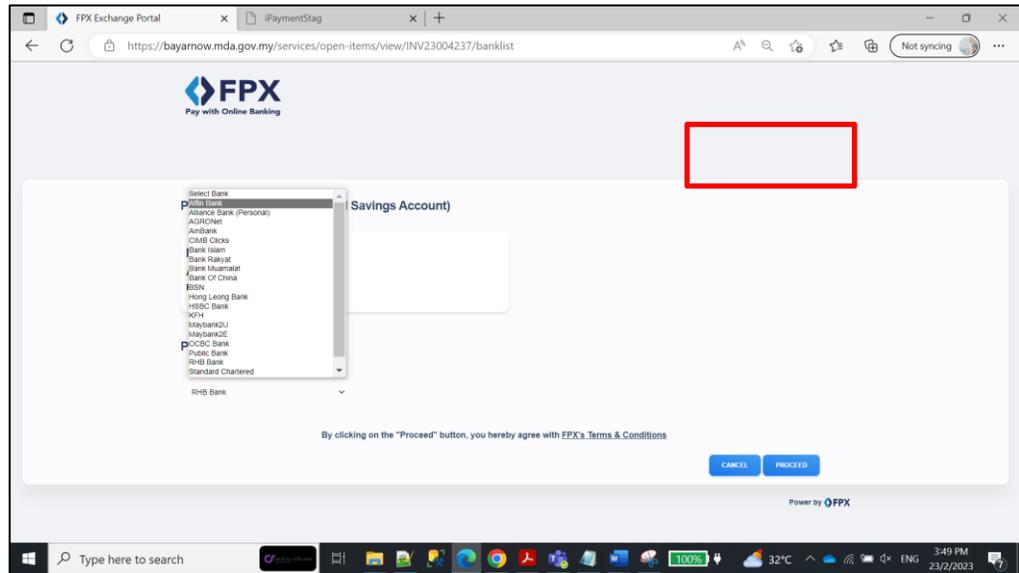
Retail Banking Corporate Banking

Select Bank

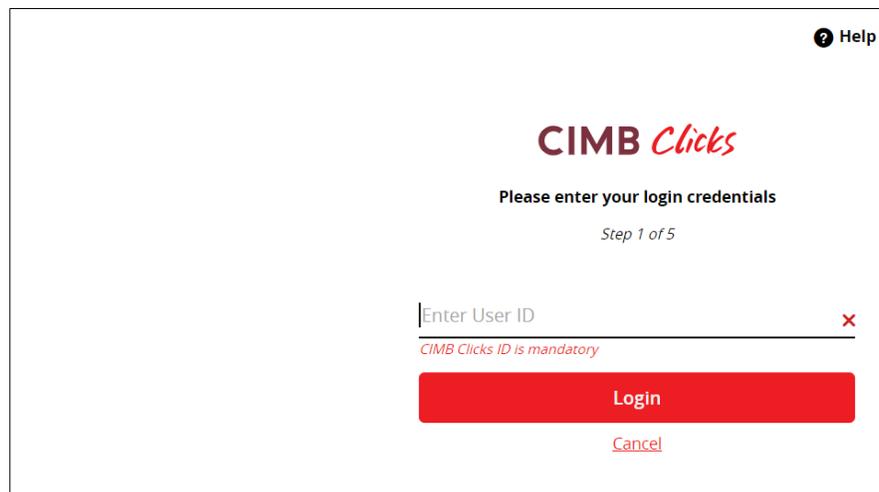
By clicking on the "Proceed" button, you hereby agree with [FPX's Terms & Conditions](#)

Power by **FPX**

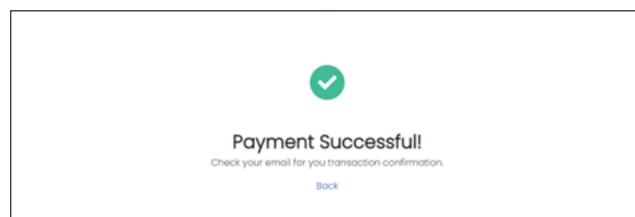
2.1.5. The customer may choose the preferred payment platform from the screen either FPX B2C (Retail Banking) or FPX B2B (Corporate Banking) to proceed with the payment.



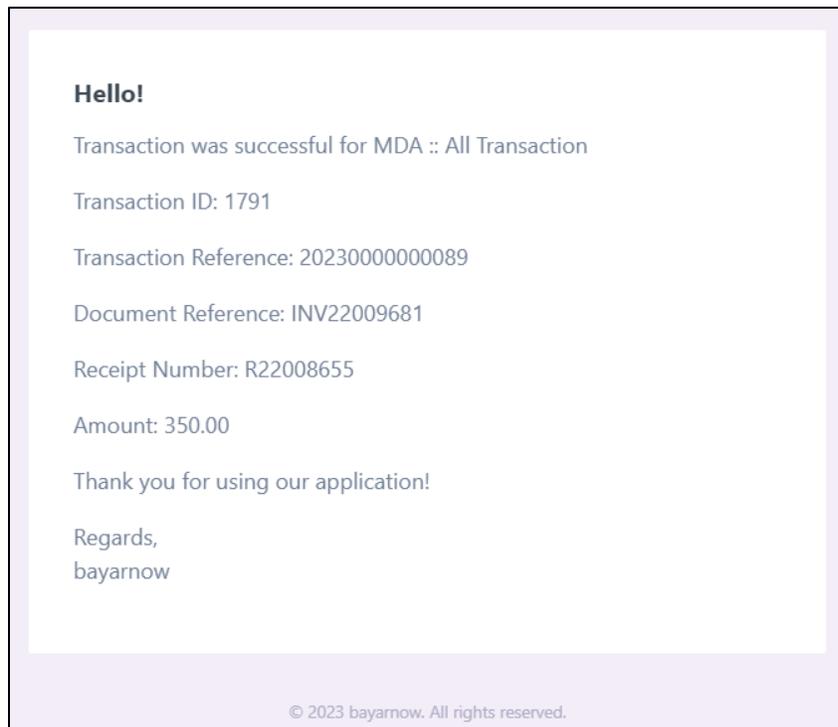
2.1.6. For example, below screen will be displayed if a customer choose CIMB Clicks. Customers need to login and proceed with the payment authorization as normal practice.



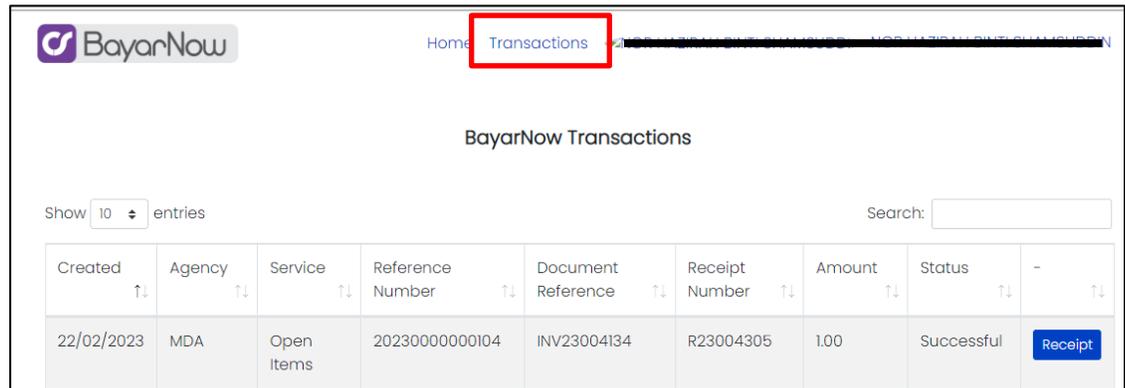
2.1.7. Once the transaction being successful, the system will display the status below. Click Back to go back to the home screen to print the receipt.



2.1.8. The customer will receive email notification from payment gateway immediately as below:



2.1.9. Go to Transaction menu from the Home screen and the transaction list will be displayed. User can print directly by clicking the Receipt button from the list.



BayarNow Transactions

Show 10 entries Search:

Created	Agency	Service	Reference Number	Document Reference	Receipt Number	Amount	Status	-
22/02/2023	MDA	Open Items	20230000000104	INV23004134	R23004305	1.00	Successful	Receipt

2.2. Generating Receipt

2.2.1. The receipt will be generated from GRP and to link and display in Bayar Now once the payment transaction being successfully posted.

2.2.2. The transaction will be integrated in real time basis. Agency to ensure to Open period of the month in GRP to avoid the transaction being failed during the integration process.

Process End